



## **Public Works**

## **Adopt-A-Park Program Guidelines**



**Make Your Mark!**

**Parks  
Make  
Life  
Better!**

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## *Introduction*

Thank you for your interest in the City of Turlock's Adopt-A-Park Program, coordinated by the Public Works Department. The goal of the Adopt-A-Park Program is to involve individuals, local businesses, civic organizations, and community organizations in the beautification and maintenance of Turlock's parks through volunteerism, donations, and sponsorships. The investment you make in your neighborhood and community parks is truly an investment in your own community.

Adopt-A-Park is a fun and educational opportunity that provides individuals, local businesses and community organizations the chance to take an active role in the beautification, maintenance and support of Turlock's parks. You can clean up and beautify a park or facilities within a park; donate amenities; or sponsor a major project such as new field surface, fencing for an athletic field, a new dog park, renovation of athletic fields, new sport courts, new scoreboards or new playground equipment.

This cooperative venture celebrates community spirit and fosters civic responsibility. The Adopt-A-Park Program enhances the beauty and condition of our parks and allows the Public Works Department to leverage its resources throughout the system, expanding the recreational benefits for all visitors to our parks and providing a venue for community service projects.

## *Who Can Participate?*

**ANYONE CAN!** You may elect to perform improvements yourself, join with others as part of an organization, or provide financial sponsorship. Many opportunities are available.

## *Five Step Adoption Plan*

**Step 1:** Select a City park or City facility within a park that you would like to adopt (a list of available sites is found on page 10 of this program guideline) and contact the Public Works Department to identify the needs of the requested site and your interests.

**Step 2:** Select the type of adoption from the following adoption methods and complete the application:

- Good Neighbor Day
- Improvement Donation
- Adopt-A-Park Sponsorship

**Step 3:** Submit an application to the Public Works Department. You can find the application on page 14 of this program guideline. The application is also available online at <http://ci.turlock.ca.us/parksfieldsbuildings>. **SAVE THE DATE!** Reserve any equipment/supplies you may need for your project.

**Step 4:** Conduct your clean-up/project with your group/organization.

**Step 5:** Return any borrowed equipment to make sure it is available for the next group.

# *Good Neighbor Day*

A Good Neighbor Day is a great way for you or your group to take a day to give back to your community. All skill levels are welcome. It doesn't matter if you're brand new to volunteering or a seasoned veteran. If you or your group want to give back to the community we will help you make it happen. We can help with a range of volunteer opportunities including, but not limited to, garbage clean up, graffiti removal, repainting benches and tables, cleaning the water parks, special project or a family/community fun day.

## ***BASIC REQUIREMENTS FOR GOOD NEIGHBOR DAY***

- Adopting organization leaders must be aged 18 or older and will be required to attend a brief orientation provided by the Public Works Department prior to performing work in the adopted areas as well as be present at the onsite meeting at the start of the sponsorship day.
- Cleanup/maintenance will be done by members of the adopting organization.
- Cleanup/maintenance will be done as agreed upon between the Department and the individuals or organization, for a designated time (date to be set by a Parks representative). All work shall be performed during daylight hours. Cleanup may be more often if it is determined that the park or facility is in need of additional improvements.
- Adopted parks will be assigned on a first-come, first serve basis.
- Adoption by one organization does not preclude adoption of another area of the same park or donation to the same park from another organization.
- Be familiar with and follow all safety requirements.

## ***YOU OR YOUR ORGANIZATION CAN***

- Pick up litter in and around your adopted site. This may include picking up paper, cans, glass, (broken glass to be removed at the discretion of the adopting organization's supervisor), or other garbage and placing it in trash receptacles at the park, or pickup can be arranged by the city for larger amounts.
- Clean and paint buildings or other designated facilities as needed. (The Public Works Department will supply the paint and painting equipment.)
- Plant trees, flowers or shrubs, with approval of the Public Works Department, at the adoption site.
- Graffiti Removal.

## ***THE PUBLIC WORKS DEPARTMENT WILL***

- Provide training that includes maintenance methods and techniques, and safety issues.
- Meet with the adopting organization (or its representatives) at the adopted park site at the start of the sponsoring period to discuss cleanup and maintenance priorities and to provide general guidance.
- Support the efforts of the adopting organization to keep the park clean and well maintained.

- Assist the adopting organization with planting of trees and shrubs, and provide technical help when requested.
- Work together with the adopting organization for the betterment of the park.
- Update City Council when the adopting organization conducts their project.
- Publicly acknowledge your organization on the City web page, social media, activity guide, Council meeting and Commission meeting.

### ***APPLICATION***

- The adopting organization will need to complete and submit an application to the Public Works Department at least 30 days prior to the adopting organization's first scheduled cleanup/project. Please note that the volunteer waiver forms must be filled out by all volunteers on the day of the cleanup/project. Staff will provide these forms.

### ***SAFETY RULES***

- WE VALUE YOUR SAFETY. All participants will get briefed by staff on the day of your cleanup/project on best safety practices relevant to your duties.
- Each participant must complete the Volunteer Waiver Form the day of the cleanup/project.
- There must be one adult supervisor (aged 18 or older) present for every five minors.
- Adopted cleanup/projects will be selected for safety and appropriateness for the participants. We urge you to remember:
  - The program depends upon the common sense and responsibility of individual participants
  - For the protection of our participants, the use of power tools will not be permitted (exceptions can be made at the discretion of the Public Works Director)

### ***SAFETY REQUIREMENTS***

- Wear comfortable clothes and closed-toed shoes, safety vest if required
- Wear gloves, eye and ear protection
- Remove all bagged trash
- Be aware of traffic and remain alert to your surroundings at all times
- Do not pick up broken glass without adult supervision
- Do not touch anything that may be toxic/hazardous i.e. oil, paint, gasoline, etc. Report all suspected toxic/hazardous materials to the Public Works Department staff.

## ***Good Neighbor Day Recognition***

You or your organization may be recognized by the following:

- Certificate of Recognition
- At a City Council meeting
- At a Parks, Arts and Recreation Commission meeting
- On the Adopt-A-Park web page
- On our social media outlets

## ***Improvement Donation***

The Public Works Department gratefully accepts monetary donations. Your donation will fund and cover the cost of park amenities in accordance with design standards for Turlock's public spaces. Adopt-A-Park Application forms are accepted year-round. Amenities you can fund include (but are not limited to):

- Picnic Tables
- Benches
- BBQs
- Signs
- Drinking Fountains
- Trash Receptacles
- Shade Structures
- New Playground Equipment
- Exercise Equipment

### ***YOU OR YOUR ORGANIZATION CAN***

Work with the Public Works Department staff to select amenities specific to each adoptable site.

### ***THE PUBLIC WORKS DEPARTMENT WILL***

Assist with the selection of amenities specific to a park or parks selected by the donor. The Public Works Department will complete the purchase process in accordance with City policies and procedures and install the amenity or amenities. A plaque will be affixed to or near the amenity if possible, with donor's name.

## ***Improvement Donation Recognition***

Your generous donation sponsorship will be recognized:

- At a City Council meeting
- At a Parks, Arts and Recreation Commission meeting
- On the Adopt-A-Park web page
- On our social media outlets

## ***Adopt-A-Park Sponsorship***

The Adopt-A-Park sponsorship aims at establishing community partnerships for on-going, scheduled maintenance and large-scale projects. Your business, organization or family sponsorship will cover at least four cleanups/projects a year or the cost of a large-scale project from groundbreaking to completion, and can leave a legacy for your company or family.

Projects may include (but are not limited to):

- At least 4 cleanups/projects a year
- New athletic field lighting
- Fencing for an athletic field or dog park
- Renovation of athletic field turf
- A new basketball, tennis, or volleyball court
- New playground equipment
- Development of drought tolerant gardens

### ***TOGETHER WE CAN***

Accomplish these projects through a collaborative partnership between you and the Public Works Department. The Department will assist with development and design. Major Project Sponsorships are available year-round. The Department will provide staff members to assist and supervise your project.

### ***CANCELLATION***

If, the adopting organization is unable to fulfill its Adopt-A-Park Sponsorship 30 days after the scheduled date, the organizing leader will be contacted by staff. If the Adopt-A-Park Sponsorship is not accomplished 60 days after the scheduled date, the organizing leader will receive a reminder from staff. If it is still not completed 75 days after the scheduled date, staff will consider the adoption cancelled and remove any Adopt-A-Park recognition..

## ***Adopt-A-Park Sponsorship Recognition***

An Adopt-A-Park sign with your name on it will be placed at your adopted project site. The sign will remain at the site as long as the sponsored projects or equipment remains a viable park structure. The City will fund cost of the Adopt-A-Park sign. In addition to the Adopt-A-Park sign, your generous donation and sponsorship will be recognized:

- At a City Council meeting
- At a Parks, Arts and Recreation Commission meeting
- On the Adopt-A-Park web page
- On our social media outlets



## ***Other Volunteer Opportunities***

The Public Works Department will organize two volunteer cleanup days each year. This is a great opportunity to get involved in the community, especially for individuals or students that are not necessarily part of a larger group or not quite ready to take on a full Adopt-A-Park sponsorship. The Department wants to encourage the community to get active in the community and lend a helping hand. Whether you are a Boy Scout trying to earn a badge, student trying to complete volunteer hours or just someone who wants to get involved, the Department wants to provide opportunities for the community to get involved. The two volunteer cleanup days will be determined by the department and advertised throughout the community.

To be notified of future volunteer opportunities you may contact the Public Works Department at 209-668-5594 and ask to be placed on an email notification list. The Department will use the email notification list to advertise our volunteer cleanups days and any other opportunities that come up throughout the year.

## ***Parks and Recreation Month***

July is Parks and Recreation Month. Every July the Public Works Department presents at a Council Meeting and discusses the accomplishments and future goals of the department. This gives the department a chance to highlight what they and the community have done throughout the year.

## ***Park Facilities***

### ***BMX Bike Park***

4013 N. Walnut Ave.

The City of Turlock BMX Bike Park is located in the northwest corner of the Walnut/Christoffersen Storm Basin. This park contains various ramps for all levels of riding experience.

### ***Brad Bates Park***

4200 Mountain View Rd.

Located on the west side of the Turlock Regional Sports Complex. This park offers a swing set area, large modular playground, individual picnic areas, ADA compliant drinking fountain, benches, security lights, half-court basketball area, shade trees, small open space and perimeter and interior sidewalks.

### ***Brandon Koch Memorial Skate Park***

600 Pedras Rd.

This skate park offers various skating elements ranging from ramps, rails, boxes and stairs. There is also an ADA compliant drinking fountain, shade trees, benches and a picnic area.

### ***Bristol Park***

2500 Castleview Dr.

This park offers a half-court basketball area, a large playground area, an ADA compliant drinking fountain, benches, perimeter sidewalks, shade trees and small open spaces for play.

### ***Broadway Park***

501 N. Broadway

This park offers a half-court basketball area, a large playground area, an ADA compliant drinking fountain, benches, a large covered picnic area with barbeques, several small picnic areas with barbeques, perimeter sidewalks, large shade trees and a water park feature.

### ***Central Park***

115 S. Golden State Blvd.

Conveniently located in Historic Downtown Turlock, this park offers benches, an ADA compliant drinking fountain and large shade trees. This park serves as a layover site for the County Bus System and also serves as the site for the Chamber of Commerce Building.

### ***Christoffersen Park***

601 E. Christoffersen Pkwy.

This park offers a large playground area, an ADA compliant drinking fountain, benches, picnic areas with barbeques, shade trees, perimeter sidewalks and two very large open space areas for play. This park also serves as a storm basin.

### ***Columbia Park***

600 Columbia Ave.

This park offers two large ADA complaint covered picnic areas with barbeques, a large playground area, an ADA compliant drinking fountain, benches, several small picnic areas with barbeques, perimeter and interior sidewalks, security lighting, large shade trees, horseshoe pits, full size and half-court basketball courts, a multi-purpose court with soccer goals, a community building, water park feature and a community swimming pool.

### ***Crane Park***

1555 E. Canal Dr.

This park is one of the City's oldest and most popular parks. The very large shade trees that cover the entire park offer a safe haven from the valley's high summer temperatures. The park offers a large playground area, ADA drinking compliant fountain, two tennis courts, ten horseshoe pits, a restroom facility, a half-court basketball area, perimeter sidewalks, security lighting, several large and small picnic areas with barbeques and open spaces for play.

### ***Curt Andre Park***

4235 N. Kilroy Rd.

Located on the east side of the Turlock Regional Sports Complex, this park offers a swing set area, two sand volleyball pits, shade trees, small open space areas, benches, large covered picnic area with barbeques, picnic tables, an ADA compliant drinking fountain and perimeter and interior sidewalks.

### ***Dale Pinkney Park***

4300 & 4400 Cherry Blossom Ln.

This is a neighborhood park that includes a playground, covered picnic area with tables and a barbecue, ADA drinking fountain, benches, security lighting, shade trees, perimeter sidewalks and an open area for play.

### ***Denair Park***

850 E. Main St.

This park offers one picnic area, benches, perimeter sidewalks, security lighting, large mature shade trees, small open spaces for play and a 2-bay swing set area.

### ***Donnelly Park***

600 Pedras Rd.

This park opened to the public in 1974 and is the City of Turlock's premier community park. Donnelly Park is a 40-acre site, covering one square mile and includes a 10-acre man-made storm basin and host migratory birds. The park features two playgrounds, a skate park, covered picnic areas with barbecues, open picnic areas with barbecues, a half-court basketball court, perimeter sidewalks, benches, shade trees, two parking lots and open areas for play.

### ***Ferreira Ranch Park***

460 Sandy Way

This park offers open space for play, large playground area, an ADA compliant drinking fountain, covered picnic area with barbeques, benches, several shade trees, perimeter and interior sidewalks, half-court basketball area, and security lighting.

### ***Four Seasons Park***

1401 Seasons Park Dr.

This park offers open space for play, large playground area, covered picnic area with barbeques, an ADA compliant drinking fountain, security lighting, benches, perimeter and interior sidewalks, several shade trees.

### ***Gar Park***

600 Marshall St.

This park offers picnic tables and mature shade trees. This park is more of a passive park for leisure activity.

### ***Harold Markley Park***

3180 N. Berkeley Ave.

This park offers a large open space for play, large playground area, covered picnic area with barbeques, park benches, full size basketball court area, ADA compliant drinking fountain, several shade trees and security lighting. This park also serves as a storm basin.

### ***Montana Park***

1001 Montana Ave.

This is Turlock's newest park still in the development stages with phase 1 being completed. Phase 1 included perimeter and interior sidewalks, benches and open grass area for play. The plan for Montana Park is to expand with a playground area, covered picnic area with tables and barbeques and multipurpose fields.

### ***Pedretti Sports Complex***

2400 N. Tegner Rd.

Built in 1977 as a community project, Pedretti Sports Complex offers a host of recreational and sports activities. This facility includes four softball fields, a hardball field, three grass volleyball courts, a concession stand, covered bleachers, ADA compliant drinking fountains, picnic areas, a large covered picnic area, a fully accessible playground area, shade trees and two parking lots. This facility offers the best of both worlds with the well maintained playing fields and the park-like setting with the many trees, picnic areas and playground area. Pedretti Sports Complex is one of the most utilized parks in the City of Turlock parks system.

### ***Quaile Rand Norton Park/Dog Park***

500 S. Berkeley Ave.

This park offers an enclosed dog park area, large playground area, large shade trees, benches, small picnic areas with barbeques, an ADA compliant drinking fountain, security lighting, a parking lot and a restroom facility. This park also serves as a storm basin.

### ***Rotary International Park***

1025 Gettysburg St.

This park offers a half-court basketball area, a large playground area, security lighting, an ADA compliant drinking fountain, benches, several picnic areas with barbeques, a small covered picnic area, perimeter sidewalks, shade trees and a large open space for play. This park was once identified as Gettysburg Park. This park also serves as a storm basin.

### ***Soderquist Park***

1100 Flower St.

This park offers a ball field for Little League play, a large parking area, large shade trees and a small open space for play.

### ***Summerfaire Park***

1350 Fulkerth Rd.

This park offers a large open space for play, large playground area with barbeques, several small picnic areas with barbeques, benches, an ADA compliant drinking fountain, shade trees, and perimeter sidewalks. This park also serves as a storm basin.

***Swanson Centennial Park/Dog Park***

2101 Pinto Way

This park is host to Turlock's second dog park. The park includes an enclosed dog park area, a playground area, security lights, ADA compliant drinking fountain, perimeter and interior sidewalks, a covered picnic area with picnic tables, food prep table, barbeques, individual picnic areas, benches, open space areas and shade trees.

***Tot Lot***

545 Clover Dr.

This park is considered a pocket park and offers a swing set area, security lighting, a perimeter sidewalk, a small basketball court, park benches, and a small open space for play.

***Turlock Regional Sports Complex***

4545 N. Kilroy Rd.

The Gemperle Fields at Turlock Regional Sports Complex opened in September 2002. The Sports Complex is one of the premier complexes in the region. The complex has two softball fields and nine full size soccer fields that are used throughout the year by various organizations for practices and tournament play. The complex also has an amphitheater, tables and benches, two parking lots and shade trees.

City of Turlock – Public Works Department

Adopt-A-Park Application

Please complete and return to:

Public Works  
144 S Broadway  
Turlock, CA 95380

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Adoption Type (Please specify which type you would prefer by checking the box):

- Good Neighbor Day       Improvement Donation       Adopt-A-Park Sponsorship

Desired Park: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_

Brief Description of Project:

Desired Start Date: \_\_\_\_\_

Estimated Number of Volunteers: \_\_\_\_\_

Estimated Number of Hours/Days to Complete Project: \_\_\_\_\_

Term of Agreement

I acknowledge that I am familiar with the Adopt-A-Park Program Guidelines and that I possess the authority to commit to a project/improvement as an individual or on behalf of the organization. I understand this is an application for the Adopt-A-Park Program and the Public Works Department will contact me to finalize the details of the project/improvement.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Office Use Only***

Application Approved       Application Denied      Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial:

Assigned Facility:

# VOLUNTEER WORKDAY

## Statement of Informed Consent

### WAIVER, RELEASE, AND ASSUMPTION OF RISK

Workers must be at least 12 years old to participate. All workers under age 18 must provide a signed waiver by their parent/legal guardian.

I, \_\_\_\_\_, hereby agree to participate in the **City of Turlock's Volunteer Workday** at \_\_\_\_\_ on \_\_\_\_\_. I have been informed and understand that the purpose of this event is to \_\_\_\_\_.

In consideration of the acceptance of my application for entry participation into the above event, I hereby waive, release and discharge any and all claims for damages for death, personal injury or property damage which I may have, or which hereafter accrue to me, against the entity as a result of my participation in the event. This release is intended to discharge the entity, its officers, officials, employees, and volunteers, and any other involved municipalities or public agencies from and against any and all liability arising out of or connected in any way with my participation in the event, even though that liability may arise out of the negligence or carelessness on the part of persons or entities mentioned above. I further understand that accidents and injuries can arise out of the event; knowing the risks, nevertheless, I hereby agree to assume those risks and to release and to hold harmless all of the persons or agencies mentioned above who (through negligence or carelessness) might otherwise be liable to me (or my heirs or assigns) for damages. It is further understood and agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns.

I hereby expressly waive and release all claims and causes of action I now have or in the future may have against the City of Turlock, a municipal corporation (hereinafter the "Released Party") based on, or related directly or indirectly to, my voluntary participation in the **City of Turlock's Volunteer Workday conducted on** \_\_\_\_\_. To the extent of such waiver and release, I expressly waive my rights, if any, under California Civil Code Section 1542 which provides: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."

Date: \_\_\_\_\_, 2018

\_\_\_\_\_  
PRINT NAME OF PARTICIPANT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
PRINT NAME OF PARENT/LEGAL GUARDIAN

\_\_\_\_\_  
Signature (required if Participant under age 18)

\_\_\_\_\_  
STREET ADDRESS, CITY, STATE